

Approved  
14 FEB 2011  
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# MINUTES ARCHITECTURAL REVIEW BOARD

January 10, 2011

7:30 P.M.

City Hall, Council Chambers  
Fredericksburg, Virginia

<u>MEMBERS</u>	<u>MEMBERS ABSENT</u>	<u>CITY STAFF</u>
Marilynn Mendell, Chair Jamie Scully, Vice Chair Donna Chasen Owen Lindauer J. Gordon Brown		Erik Nelson, Senior Planner Sheree Waddy, Recording Secretary

Ms. Mendell called the Architectural Review Board to order at 7:30 p.m.

## OPENING REMARKS

Ms. Mendell determined that a quorum was present. Mr. Nelson stated that public notice requirements had been met.

## APPROVAL OF AGENDA

Ms. Mendell asked if there were any changes to the agenda.

Mr. Lindauer made a motion to accept the agenda as submitted. Ms. Chasen seconded. The motion carried unanimously.

## ELECTION OF OFFICERS

Ms. Mendell called for nominations for Chair and Vice Chair.

Ms. Chasen nominated Ms. Mendell for Chair and Mr. Scully for Vice Chair.

Ms. Mendell asked if there were additional nominations. There were none.

Ms. Mendell called for the vote. The motion carried unanimously.

## **REVIEW OF MINUTES**

Ms. Mendell asked if there were any changes to the December 13, 2010 meeting minutes.

Mr. Scully made a motion to accept the December 13, 2010 minutes as submitted. Ms. Chasen seconded. The motion carried unanimously.

## **DISCLOSURE OF EX PARTE COMMUNICATIONS**

Ms. Mendell asked if any board member had a conflict of interest or had participated in ex parte communications on any of the agenda items. No one said they had.

## **APPLICATIONS – REGULAR AGENDA**

### **1. 525 Princess Anne Street (Shiloh Baptist Church-New Site) – Exterior alterations**

Ms. Mendell noted that this item had been publicly heard on December 13, 2010.

The applicant was represented by their general contractor, Rick Zarimba. He explained that the manufacturer would not warranty the air conditioning units unless the grills were revised as shown on drawings he provided for the Board's review.

Mr. Brown said that he liked the idea of the recessed grills. He asked if there would be any brick or molding in the space between the existing wall and the grill.

Mr. Zarimba said there could be. He added that he would also like to add trim molding between the stucco and the grill.

Ms. Chasen asked if drainage would be a problem.

Mr. Zarimba said the bottom of the opening would have a sill and the air conditioning units would have weep pipes.

Mr. Scully asked if the sill would be sloped.

Mr. Zarimba said yes.

Ms. Mendell asked if the grill could be flush with the outside wall to better facilitate maintenance.

Mr. Zarimba said no, placing the grills flush with the outside wall would void the warranty on the air conditioning units. He said by recessing the grills they would look similar to other recessed openings on masonry buildings, such as foundation vents, windows, and doors.

Mr. Lindauer said the goal of the design should be to make the openings as inconspicuous as possible so as not to detract from the existing fenestration.

Mr. Zarimba said they planned to cut a hole approximately three inches larger than the unit and frame it with pressure treated wood. He said they would then insert a six inch sleeve and apply stucco to match the existing and then put trim molding around the opening.

Mr. Brown clarified that the grill would be recessed six inches, the stucco would be returned to the face of the grill with some type of trim around it, the bottom of the opening would have a sill that sloped down toward grade, and the opening will be painted to match the existing stucco.

Mr. Zarimba said that was correct.

Ms. Mendell asked if the sill would be wood.

Mr. Zarimba said no, it would look similar to the existing window sills but be made of stucco.

Mr. Lindauer clarified that the grills would be 45x21 inch metal recessed into openings with stucco returns and sloped sills painted to match the existing stucco

Mr. Zarimba said that was correct.

Mr. Lindauer said he found the proposed aluminum grills, installed on previously approved through-the-wall air conditioner units, to be architecturally compatible with the historic aspects of the Historic District and made a motion to grant a Certificate of Appropriateness. Ms. Chasen seconded. The motion carried unanimously.

## **2. 409 William Street (David Hanlon) – Signs**

The applicant was not present.

There was no public comment.

Mr. Brown asked if the sign would be centered over the front door.

Mr. Nelson said yes.

Mr. Lindauer said he found the proposed signs to be architecturally compatible with the historic aspects of the Historic District and made a motion to grant a Certificate of Appropriateness. Mr. Scully seconded. The motion carried unanimously.

## **3. 701 Princess Anne Street (Doris Buffett) – Exterior alterations**

The applicant was represented by her contractor, Lawrence Hinkle.

There was no public comment.

Mr. Lindauer thanked Mr. Hinkle for the detailed application. He said that he found the proposed exterior alterations to be architecturally compatible with the historic aspects of the Historic District and made a motion to grant a Certificate of Appropriateness. Ms. Chasen seconded. The motion carried unanimously.

**4. Intersection of Sophia and William Streets (City of Fredericksburg) – Signal Improvements**

The application was represented by Erik Nelson.

There was no public comment.

Mr. Lindauer asked if the traffic pattern would be changed.

Mr. Nelson said no.

Mr. Lindauer asked who was in charge of the project.

Mr. Nelson said the City was administering the project with technical support from VDOT.

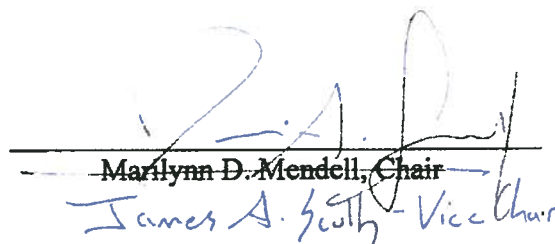
Mr. Lindauer stated that his only concern was with the Virginia Department of Historic Resources' relationship with Certified Local Government. He said he had no concerns with the project.

Mr. Lindauer said he found the proposed signal improvements to be compatible with the historic aspects of the Historic District and made a motion that the Board should endorse the project. Mr. Scully seconded. The motion carried unanimously.

**Other Business**

1. Planning Commission agenda transmitted.
2. Informal review 314 Wolfe Street – Mr. Nelson showed the Board a picture of a design for an office building at this location that may be presented for review. The Board had favorable comments and said they looked forward to reviewing the application.

The meeting adjourned at 8:22 p.m.

  
Marilynn D. Mendell, Chair  
James A. Scully - Vice Chair